



MIAMI COUNTY RECYCLING DISTRICT

MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING

MONDAY, JULY 18, 2016 1:00 P.M.

MIAMI COUNTY RECYCLING DISTRICT

2651 W LOGANSPOUT ROAD PERU, IN

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, July 18, 2016 at 1:00 P.M. in the District Conference Room at the Miami County Recycling District located at 2651 West Logansport Road, Peru, Indiana.

Attending:

Board Members: Larry West–Chairman–County Commissioner, Don Morris–Vice–Chairman–Town of Converse, Joshua Francis –County Commissioner, Jerry Hamman–County Commissioner, Shirley Mull–County Council, Tom Gustin–City Council, Gabriel Greer–Mayor of Peru.

Absent: None.

Staff Attending: Samantha St. John–Director, Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director/Recording Secretary (working normal check-in and unloading of materials).

Others: Bobbie Dausch– Contractor Representative for the District, Mike Rorvik–Contractor for the District, Jon Faust–Citizen’s Advisory Committee, Mary Brown–Chief Deputy Auditor, Mary Brown–Settlement Deputy, Annette Phillip–Deputy Treasurer, Daniel Herda–Peru Tribune.

Call to Order: Chairman Larry West called the meeting to order at 1:01 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the June 20, 2016 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Greer seconded. Motion carried (7-0).*

Approval of Financial Report and Claims:

- Board members reviewed the Financial report and claims. *Mr. Gustin motioned to approve the financial report and claims; Mr. Greer seconded. Motion carried (7-0).*

Director's Report:

- Mrs. St. John informed the board that she went to Wabash County along with Mary Brown and Mary Betzner and met with their Treasurer (Sharon Shaw), Auditor (B.J. Grube), and Solid Waste Director (Jen Rankin) about moving the Solid Waste bills to the tax bills for collection. She turned the allowed Mary Brown to address the board about her concerns and questions. The offices are concerned about the extra work that would be created by putting the bills on the taxes. There would be savings to the Solid Waste District for their billing process. There is a reimbursement to both the treasurer's and auditor's offices for the collection of the fees. The Wabash County district reimburses the offices by a percentage of the collections. The treasurer and auditor are concerned about where the money that is collected would go. Other concerns included how late payments would be handled. Would it be set up as a flat fee or a percentage like the taxes charge. The software is able to write the late fee either way. There are many questions about how late fees are handled when payments are made, and notifications would be sent. Mr. West asked what the next step is to move forward. There seems to be no way adding the billing to the tax bills for the 2017 year. The next logical step would be to look at the 2018 year. For 2017, the offices will be looking at outsourcing the billing. Annette has been looking at some companies to use next year. There are questions from the other offices about what the Solid Waste employees would be doing if the bills were on the taxes. Mrs. St. John replied there are many duties that they would be able to do that are related to their actual jobs. Part of Mrs. St. John's job is education of the community. Mrs. St. John is unable to get out in the community for presentations especially during the month of April—the month which is the most focused on recycling and protecting the earth. Due to in house billing and collections, Mrs. St. John is unable to get out into the community and give any presentations for Earth Day, Arbor Day, or other times schools and preschools have contacted her. The board and the auditor and treasurer thinks there should be a plan made to implement adding the billing to the taxes. Jon Faust stated that he felt the duties of the Solid Waste District included educating the public. The State has mandated districts are mandated to educate the public, and it is Mrs. St.

John's job to do this. Mr. West asked Mrs. St. John to provide a list of districts that send the bills out themselves, and districts that have the bills collected on the tax bills.

Lawyer's Report:

- Mr. Berkshire has started filing the 2015 unpaid bills. There were late notices sent to the property owners. There were also third late letters sent to the people on the list.
- Mr. Berkshire reviewed the White Goods pickup Request For Proposal Specifications. He stated they were fine. Mrs. St. John stated she wanted two things added to the specifications. The first one is a statement clarifying that the contract is subject to available funding. The second is the contractor needs to have some kind of identification stating who they are when they come to a house to pick up an item. Mr. Francis volunteered the EMA to make ID badges for the winning contractor. Mr. West asked if Wabash County was picking up white goods. Mrs. St. John replied that no other districts picked up items. *Mr. Francis motioned to approve the white goods specifications; Mr. Gustin seconded; Motion carried (7-0).* Mrs. Dausch asked when the contract would be awarded. It will be awarded at the next meeting. The district will not have pickups for white goods for 2 weeks. Mr. Faust questioned why we are putting out a proposal for pickup of white goods if no other districts are picking them up. Mr. Francis replied that we are giving the district a chance to let the public know they are welcome to bring them to the district. The district staff needs to get licensed to remove Freon from the appliances.

Old Business:

- Mr. Francis noted that commercial buildings would be charged \$30.00 per building, but would receive \$50.00 worth of services. After the \$50.00 was reached, the business would pay the same amount the district pays to dispose of the items. The \$30.00 per building charge will be effective with the 2017 billing year. Mrs. St. John asked if the resolution could also be changed to reflect the new parameters for putting the bills on the taxes in 2018.
- Mr. Hamman asked about the people who have the exemptions on their tax bills that make their tax bill \$0.00. How would these people be educated, and how would they be made aware that the bill was on their tax bill? Mrs. St. John stated that there would need to be advertising in place before the bills went out.

New Business: None.

Public Comments: None.

Next Board Meeting:

- BOARD OF DIRECTORS– AUGUST 15, 2016 at 1:00 P.M. 2651 W LOGANSPORT RD. PERU, IN 46970

Adjournment: *Adjournment was unanimous.*

Samantha ST John, Director

Larry West, Board Chairman